

The University of New Mexico MMUF Contract

This Contract outlines the benefits and obligations of the UNM Mellon Mays Undergraduate Fellowship Program (MMUF).

Program Description:

The fundamental objectives of MMUF are to reduce the serious under-representation on faculties of individuals from minority groups, as well as to address the consequences of these racial disparities for the educational system itself and for the larger society that it serves.

Financial Support:

As a Mellon Fellow, you will receive the following financial support:

- A \$1,800 stipend per semester (Fall & Spring) for up to four semesters. Fellows must be enrolled at UNM to receive a stipend. The intent of the stipend is to reduce Fellows' reliance on employment, allowing each Fellow to focus on academic work and research.
- A \$3,900 stipend per summer during the summers after sophomore and junior years to conduct research
- A one-time \$400 research allocation that can be used for research-related costs and academic expenses, including books, software, research, and PhD program applications. You will be reimbursed for these costs only if you submit receipts and include a statement describing how the expense advances research or academic progress consistent with the requirements of the MMUF program.
- A \$1,200 travel allocation per year for up to two years. The MMUF coordinator will make travel arrangements for MMUF-sponsored conferences, applying this allocation to the cost of that travel. If there are sufficient funds in your travel account, other academic travel will be reimbursed upon submission of receipts and a statement describing the purpose of the travel.
- A one-time \$600 GRE preparation fund. This money must be used for the preparation for the exam and cannot be used for GRE registration fee.

Requirements:

- I understand that I am expected to dedicate myself to the serious exploration of an academic career that includes earning a Ph.D.
- I agree to participate in at least one off-campus summer research development program.
- I agree to attend all MMUF regional conferences.
- I agree to present at the UNM Undergraduate Research Conference Opportunity (UROC) each year that I am a Fellow.
- I agree to the weekly 1-hour seminars led by the MMUF Coordinator and to attend all meetings of the seminar unless I have advised the MMUF Coordinator in advance that I will be absent.
- I agree to attend the orientation session when first admitted to the MMUF program.
- I will attend all receptions and events while I am a Fellow.

Academic Progress:

Fellows are expected to maintain good academic standing and achieve a GPA that makes them eligible for acceptance into PhD programs, typically 3.5 or higher.

- I grant permission for the MMUF Coordinators to review my academic record each term.
- I understand that MMUF includes research activity beyond coursework and that GPA is not the only measure of satisfactory academic progress.
- I agree to notify MMUF Coordinators immediately of any change in my degree plan, enrollment status, or academic standing.
- I will conduct research according to the timeline agreed upon by my faculty mentor and me. The signed agreements between my mentor and me become part of this agreement when they are signed and submitted to the MMUF Coordinator.

Communication:

The UNM MMUF is co-coordinated by Dr. Kiyoko Simmons (ksimmons@unm.edu) and Dr. Myrriah Gómez (Myrriahg@unm.edu)

I agree to maintain consistent communication with the MMUF Coordinators, including during the summer and between semesters.

- I agree to comply promptly with all information requests from the Mellon Foundation.
- I agree to provide current contact information on an annual basis, including after graduation, to both UNM and the Mellon Foundation.

Certification:

I have read the above Contract and I consent to its terms and conditions.

- I certify that I am currently in good standing with the University of New Mexico, eligible to participate in all college-sponsored programs, and not subject to any active or pending disciplinary action.
- If I decide to discontinue participation in the MMUF program, I will no longer be eligible for any stipends or reimbursements and will repay any unearned stipends that I have received. If I discontinue participation in the MMUF program during a semester or a summer for which I have received a stipend, the unearned portion will be determined by dividing the number of days remaining in the summer or semester, as applicable, by the total number of days in the summer or semester.
- I understand that my appointment to the MMUF program may be terminated at any point if I do not comply with these terms and conditions.

Signature: _____

Print Name: _____

UNM ID: _____

Date: _____